

# Skenfrith Community Council

## Cyngor Cymuned Ynysgynwraidd

### Minutes of the meeting held at The Village Hall, Cross Ash, on Monday, 18 May 2026 at 7.30pm.

**Present:** Cllrs D Hughes Jones, J Beavan, A Phillips, V Diamond and N Gholami

Clerk: C Arvanitis

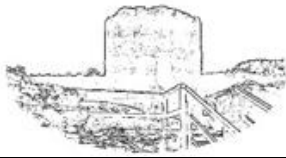
**Also present:**

#### ANNUAL MEETING

			Action
26	0501	<b>Apologies for absence</b> -Cllr S Dickins, A Elkins, County Cllr I Chandler.	
26	0502	<b>Election of Chair for 2026-27</b> Cllr Hughes Jones was elected Chair for 2026-27.	
26	0503	<b>Election of Vice Chair for 2026-27</b> The Council resolved not to elect a Vice Chair for 2026-27.	
26	0504	<b>Adoption of statutory documents and policies</b> The following statutory documents and policies for 2026-27 were adopted by Council: -Complaints Policy -Digital Policy -Equal Opportunities -Financial Regulations -Model Code of Conduct -Publication Scheme -Risk Assessment -Standing Orders -Training Plan (in progress) The asset register will be reviewed at the next meeting.	CA
26	0505	<b>Membership of committees and advisory groups</b> -No committees or advisory groups.	
26	0506	<b>Representation on other bodies</b> -Cllr Diamond – Cross Ash School Governor body -Cllr Elkins – Cross Ash Hall committee.	
26	0507	<b>Meeting dates 2026-27</b> Dates have been circulated.	

#### ORDINARY MEETING

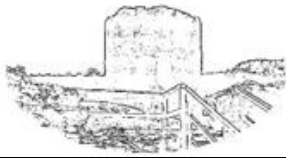
26	0508	<b>Declarations of interest</b>	
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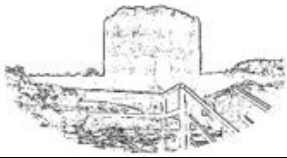
		None	
26	0509	<p><b>Police report</b></p> <p>-11/04/26 – Report received of a suspicious vehicle in Cross Ash, caller stated the vehicle was driving slowly past properties looking into driveways. Officers attended but did not find the vehicle.</p> <p>-12/04/26 – Report received of a theft of chair, jewellery and caller’s bank card, from Skenfrith.</p> <p>-29/04/26 – Report received of a tree down and blocking the road in Cross Ash.</p>	
26	0510	<p><b>County Council report</b></p> <p>-None received.</p>	
26	0511	<p><b>Minutes of the meeting held on 20 April 2026</b></p> <p>Approved and duly signed.</p>	
26	0512	<p><b>Matters arising from the meeting held on 20 April 2026</b></p> <p>-Land around Cross Ash village hall is leased by the hall from MCC.</p>	
26	0513	<p><b>Planning applications</b></p> <p>-DM/2026/00512, cow shed at Winston Court, Winston Court Road, Llanvetherine, LBC (listed) - conversion of cow shed into 3 single bedroom holiday lets – <b>recommend approval.</b></p>	CA
26	0514	<p><b>Planning decisions</b></p> <p>-DM/2026/00496, Upper Cefn, Llytha Cefn, Llaithan Road, Llangattock Lingoed, omission of second floor internally, no external alterations to existing farmhouse element, omission of new dormer windows, slight raising of new extension roof to allow internal floor level to run through, change of north elevation screen traditional window - approved.</p> <p>-DM/2026/00099, Gelli Farm, Old Ross Road, Llanvetherine to Treadam, discharge of conditions 12 and 14 (roof details) ref DM/2024/01345 – approved.</p> <p>-DM/2024/01477, Tump Farm, Great Park Road, Llanvetherine, construction of an agricultural slurry tank – withdrawn.</p> <p>- DM/2024/01398, land at New House Farm, Llanvetherine, renovation and domestic conversion of a collection of listed barns. It is proposed that a new link is built between the Cruck Barn and Y Beudy, and that the existing link between the Cruck Barn and the old stables is rebuilt. The Cruck Barn and Y Beudy will become a three bedroom house, and the old stables an attached one bedroom annex and open garage. New services will be fitted throughout to include solar panels, a ground source heat pump and a new treatment plant – approved.</p> <p>-DM/2024/01399, land at New House Farm, Llanvetherine, LBC- conversion of Barns, Byre and former Stables - a Cruck Barn to Byre link, Solar PV, ground source heat pump – approved.</p> <p>-DM/2026/00045, Seven Hills Hideaway Glamping Site, Winston Court, Winston Court Road, Llanvetherine, installation of a ground-mounted solar photovoltaic (PV) array to serve the existing lawful glamping use. The proposal comprises 30</p>	



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		<p>panels (approx. 450 W each) arranged in two rows on an aluminium support frame fixed to a concrete base. The installation will generate renewable electricity solely to offset on-site energy demand and does not involve any new buildings or a change of use of the land – approved.</p>																																											
26	0515	<p><b>Bank reconciliation and accounts for payment</b></p> <p>-The following bank reconciliation was approved.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Balance in bank at 30.4.25</td> <td style="text-align: right;"><b>£24,574.80</b></td> </tr> <tr> <td>Net opening balance at 1.4.26</td> <td style="text-align: right;">£19,501.95</td> </tr> <tr> <td>Receipts to 30.4.26</td> <td style="text-align: right;">£5,666.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£25,167.95</b></td> </tr> <tr> <td>Payments to 30.4.26</td> <td style="text-align: right;">£593.15</td> </tr> <tr> <td><b>Closing account balance at 30.4.26</b></td> <td style="text-align: right;"><b>£24,574.80</b></td> </tr> </table> <p>-The following payments for May were approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Chq no</th> <th style="width: 35%;">Payee</th> <th style="width: 15%;">Amount</th> <th style="width: 20%;">Power to pay</th> <th style="width: 25%;">Budget pot</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">195</td> <td>Village Life Community Project Grant</td> <td style="text-align: right;">£794.00</td> <td>LGA 2000 s2</td> <td>Grant and Amenities – Village Life</td> </tr> <tr> <td style="text-align: center;">196</td> <td>Playworks May Invoice 10548</td> <td style="text-align: right;">£20.00</td> <td>LGA 1972 s112</td> <td>Admin – Playworks</td> </tr> <tr> <td style="text-align: center;">197</td> <td>HMRC May</td> <td style="text-align: right;">£64.40</td> <td>LGA 1972 s111</td> <td>Salary / payroll - HMRC</td> </tr> <tr> <td style="text-align: center;">198</td> <td>Clerk salary May</td> <td style="text-align: right;">£257.20</td> <td>LGA 1972 s111</td> <td>Salary / payroll – Clerk salary</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><b>£1,135.60</b></td> <td></td> <td></td> </tr> </tbody> </table>	Balance in bank at 30.4.25	<b>£24,574.80</b>	Net opening balance at 1.4.26	£19,501.95	Receipts to 30.4.26	£5,666.00	<b>Total</b>	<b>£25,167.95</b>	Payments to 30.4.26	£593.15	<b>Closing account balance at 30.4.26</b>	<b>£24,574.80</b>	Chq no	Payee	Amount	Power to pay	Budget pot	195	Village Life Community Project Grant	£794.00	LGA 2000 s2	Grant and Amenities – Village Life	196	Playworks May Invoice 10548	£20.00	LGA 1972 s112	Admin – Playworks	197	HMRC May	£64.40	LGA 1972 s111	Salary / payroll - HMRC	198	Clerk salary May	£257.20	LGA 1972 s111	Salary / payroll – Clerk salary			<b>£1,135.60</b>			CA
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26	0516	<p><b>Skenfrith flood fund</b></p> <p>-Council approved allocation of flood monies to permanent residents, in principle.</p> <p>-Clerk to liaise with Whitecastle Community Council regarding fund application form and whether businesses included.</p>	CA																																										
26	0517	<p><b>Skenfrith summer visitor impact</b></p> <p>-Clerk informed Council of MCC response to enquiry re recycling bins – decision deferred until next month.</p> <p>-Clerk to contact Skenfrith village hall regarding the potential use of toilets for summer visitors.</p>	CA																																										
26	0518	<p><b>Clerk’s report</b></p> <p>-Cross Ash Hall AGM will be held on 27 May at 7.30pm.</p> <p>-Clerk to contact Cross Ash Hall with current status of grant request.</p>	CA																																										
26	0519	<p><b>Other reports</b></p>																																											



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		-The Council congratulated Cllr Hughes Jones on being elected Vice Chair of Monmouthshire County Council. -Cllr Diamond attended Cross Ash School Governors meeting.	
26	0520	<b>Correspondence</b> -MCC, Media Release: Monmouthshire County Council holds Annual General Meeting. MCC, Media Release: Monmouthshire residents thanked as recycling rates rank among best in Wales.	
26	0521	<b>Highway matters</b> -None	
26	0522	<b>Urgent items (for next meeting)</b> -None	CA
26	0523	<b>Date of next meeting</b> -15 June 2026, 7.30pm, Skenfrith village hall.	

Meeting closed 8.40pm