

Skenfrith Community Council

Cyngor Cymuned Ynysgynwraidd

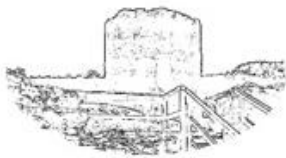
Minutes of the meeting held at The Village Hall, Skenfrith, on Monday, 15 September 2025 at 7.30pm.

Present: Cllrs D Hughes Jones, K Rockach, S Dickins, J Beavan, A Phillips, V Diamond and County Cllr I Chandler

Clerk: C Arvanitis

Also present: -

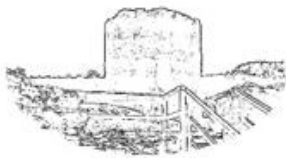
			Action
25	320	Apologies for absence -	
25	321	Declarations of interest -None.	
25	322	Police report 07/06/25 – Report received of criminal damage to the rear door of the Village Hall in Cross Ash. No entry was gained. 15/06/25 – Report received of a male driving whilst under the influence of drugs in Skenfrith. Officers attended but did not come across the vehicle. The driver was from Herefordshire, details were passed to West Mercia Police. 21/06/25 – Report received of vehicles causing an obstruction in Skenfrith. Officers attended but did not come across the vehicles.	
25	323	Minutes of the meeting held on 16 June 2024 Approved and duly signed.	
25	324	Matters arising from the meeting held on 16 June 2025 -Application for litter bins in Llanvetherine and Skenfrith to be submitted. Exact locations to be provided to clerk. -Clerk to check number of times grass has been cut this year at Skenfrith war memorial. -Clerk to try to make contact with Cross School again to arrange meeting on road safety and request information on becoming a Governor. -Further advertising to be done regarding Councillor vacancy. Clerk to generate poster.	CA, KR, SD
25	325	Planning applications -DM/2025/00959, Winston Court, Winston Court Road, Llanvetherine, conversion of existing barn range to holiday let accommodation – no objections. -DM/2025/00960, Winston Court, Winston Court Road. Llanvetherine, listed building consent heritage, conversion of existing barn range to holiday let, accommodation, no demolition of buildings, no extensions – no objections. -DM/2025/01156, Cross Ash Garage, B4521 Hill House to Trebella Farm, Cross Ash, application seeks a non-material amendment to the approved plans for the development, specifically the removal of a chimney from the design – no objections.	CA



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		-DM/2025/01040, Plas Ivor Farm, Cross Ash, small existing gateway cannot be enlarged due to being lined with mature trees. Proposed new gateway only way to access fields with large machinery. Picked part of the hedgerow which is patchy and not full thickness therefore causing the least disruption possible. new gateway would be 15ft – no objections. -DM/2025/01140, Hillcrest, 8 Hill Crest, Cross Ash, installation of a metal balcony 3.1m wide x 1.0m projection, overall balustrade height 1.1m, balcony platform and supports in welded mild steel with protective coating, vertical metal balustrades at max. 100mm c/c, top and midrails, rails continuous, fix to structural wall with suitable brackets and angled struts – no objections.																																																															
25	326	Planning decisions -None																																																															
25	327	Bank reconciliation and accounts for payment -Bank balance as of 31 August 2025 - £16,026.10 Bank reconciliation <table border="1"><tr><td>Balance in bank at 31.8.25</td><td>£16,026.10</td></tr><tr><td>Net opening balance at 1.4.25</td><td>£9,191.90</td></tr><tr><td>Receipts to 31.8.25</td><td>£10,194.66</td></tr><tr><td>Total</td><td>£19,386.56</td></tr><tr><td>Payments to 31.8.25</td><td>£3,360.46</td></tr><tr><td>Closing account balance at 31.8.25</td><td>£16,026.10</td></tr></table> -The following payments for September were approved: <table border="1"><tr><th>Chq no</th><th>Payee</th><th>Amount</th><th>Power to pay</th><th>Budget pot</th></tr><tr><td>91</td><td>ICO 25-26</td><td>£52.00</td><td>LGA 2003 s93</td><td>Admin and office – Misc admin</td></tr><tr><td>92</td><td>Playworks Aug inv 10098</td><td>£20.00</td><td>LGA 1972 s111</td><td>Admin – Playworks</td></tr><tr><td>93</td><td>HMRC Aug</td><td>£62.40</td><td>LGA 1972 s112</td><td>Salary / payroll – HMRC</td></tr><tr><td>94</td><td>Clerk salary Aug</td><td>£249.20</td><td>LGA 1972 s111</td><td>Salary / payroll – clerk salary</td></tr><tr><td>95</td><td>One Voice Wales 25-26 sub (cheque not cashed previously)</td><td>£126.00</td><td>LGA 1972 s143</td><td>Admin and office – One Voice Wales membership</td></tr><tr><td>96</td><td>Playworks Sep inv 10143</td><td>£20.00</td><td>LGA 1972 s111</td><td>Admin – Playworks</td></tr><tr><td>97</td><td>HMRC Sep</td><td>£62.20</td><td>LGA 1972 s112</td><td>Salary / payroll – HMRC</td></tr><tr><td>98</td><td>Clerk salary Sep</td><td>£249.40</td><td>LGA 1972 s111</td><td>Salary / payroll – clerk salary</td></tr><tr><td></td><td></td><td>£841.20</td><td></td><td></td></tr></table>	Balance in bank at 31.8.25	£16,026.10	Net opening balance at 1.4.25	£9,191.90	Receipts to 31.8.25	£10,194.66	Total	£19,386.56	Payments to 31.8.25	£3,360.46	Closing account balance at 31.8.25	£16,026.10	Chq no	Payee	Amount	Power to pay	Budget pot	91	ICO 25-26	£52.00	LGA 2003 s93	Admin and office – Misc admin	92	Playworks Aug inv 10098	£20.00	LGA 1972 s111	Admin – Playworks	93	HMRC Aug	£62.40	LGA 1972 s112	Salary / payroll – HMRC	94	Clerk salary Aug	£249.20	LGA 1972 s111	Salary / payroll – clerk salary	95	One Voice Wales 25-26 sub (cheque not cashed previously)	£126.00	LGA 1972 s143	Admin and office – One Voice Wales membership	96	Playworks Sep inv 10143	£20.00	LGA 1972 s111	Admin – Playworks	97	HMRC Sep	£62.20	LGA 1972 s112	Salary / payroll – HMRC	98	Clerk salary Sep	£249.40	LGA 1972 s111	Salary / payroll – clerk salary			£841.20			CA
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		-The Council approved the Local Government Services Pay Agreement 2025-26. This takes the clerk's pay rate (LC1 Point 17 as per contract) up to £16.08 from £15.58. This will be implemented from October 2025 and backdated to April 2025.	
25	328	2025-26 budget -The budget was reviewed and agreed as on target.	
25	329	Grants -Following applications, it was agreed to grant Skenfrith village hall and Cross Ash village hall £500 each. -Also following receipt of an application, it was agreed to grant £200 to St James Church, Llanvetherine.	CA
25	330	Village gates -It was agreed that gates in Llanvertherine are not practical. County Cllr Chandler will endeavour to arrange site meeting with Highways department to discuss road safety options.	IC
25	331	Member allowances -Councillors not wishing to receive allowances to inform clerk in writing.	CA
25	332	Skenfrith visitor impact -The impact of visitor numbers on Skenfrith was discussed. It was agreed to hold a resident meeting to consider mitigating options. Count Cllr Chandler to arrange meeting.	IC
25	333	Clerk's report -VAT return for 2024-25 submitted.	CA
25	334	Other reports -Skenfrith Fun Day took place on 10 August with £1,300 being raised for the village hall and Village Life.	
25	335	Correspondence -MCC, Tour of Britain Stage 5 route -MCC, Media Release: Let's Talk about the draft Local Flood Risk Management Strategy -MCC, TTRO Consultation - 6th - 12th August 2025 -MCC, Media Release: Share your views on how the council manages local flood risk -MCC, Incidents of graffiti and placement of Geroqe Flags and banners on MCC property and street furniture. -Cross Ash Village Hall Newsletter July 2025 -One Voice Wales, Welsh Government Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales -One Voice Wales, IMPORTANT One Voice Wales Constitution and Governance Framework -Chepstow Town Council, Motion - One Voice Wales – school meals	



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25	336	Highway matters -Cross Ash School hedge has been cut back.	
25	337	Urgent items (for next meeting) None	CA
25	338	Date of next meeting -20 October 2025, 7.30pm, Cross Ash village hall.	

Meeting closed 9.05pm