

Skenfrith Community Council

Minutes of the meeting held at The Village Hall, Cross Ash, on Monday, 20 May 2024 at 7.30pm.

Present: Cllrs D Hughes-Jones, K Rockach, A Phillips, and V Diamond, J Beavan

Clerk: C Arvanitis

			Action
24	98	Election of chair for 2024-25 -Cllr Hughes-Jones was elected Chair and signed his declaration of acceptance of office. Thanks were expressed to him for chairing during 2023-24.	
24	99	Election of vice chair for 2024-25 -It was resolved to ask Cllr Dickins to consider being vice chair.	
24	100	Representation on other bodies -There is no Councillor representation on other bodies.	
24	101	Review of Standing Orders and Financial Regulations -Model Standing Orders and Financial Regulations were agreed (to be adapted for relevance to the Council).	CA
24	102	Review of asset list and risk assessment -Asset list and risk assessment agreed. -Clerk to review replacement values.	CA
24	103	Dates for Council meetings 2024-5 -A schedule has already been provided.	
24	104	Apologies for absence -Cllr S Dickens, County Cllr I chandler.	
24	105	Declarations of interest -Cllr Hughes-Jones – planning application DM/2024/00584. -Cllr Rockach – planning application DM/2024/00382	
24	106	Police report -12.4.24 garage break, Penrhos, no items taken. -19.4.24 attempted theft of Kubota RTV farm vehicle. -22.4.24 stable break-in, Brynderi area.	
24	107	Minutes of the meetings held on 15 April 2024 Approved and duly signed.	
24	108	Matters arising from the meeting held on 15 April 2024 -Councillor vacancy on website. If there are no candidates, co-option is allowed from 5 June.	

24	109	<p>Planning applications</p> <p>- DM/2024/00382, Mill House, Malthouse Road, Skenfrith, permission to remove the bird cherry and replace it with a smaller tree such as a cornui kousa – recommend approval.</p> <p>-DM/2024/00584, Cartref, Old Ross Road Llanvetherine to Treadam, Llanvetherine, temporary use of annexe as residential let – recommend approval.</p>	CA																														
24	110	<p>Planning decisions</p> <p>-DM/2024/00288, Yew Tree Farm, Great House Road, Bont, Llangattock Lingoed, proposed siting of photovoltaic panels for personal use – approved.</p> <p>-DM/2024/00347, The Pant, Cross Ash, (LBC) discharge of conditions 3 (method statement) and 6 (shutter details) of listed building consent DM/2022/01625 – approved.</p> <p>-DM/2024/00454, Bridge House B4347 Copes Farm to The Garth Norton Skenfrith, Proposed conversion of Barn to Dwelling, utilising existing entrance, Installation of package treatment plan and planting of wildflower meadow and Native hedgerow – approved.</p> <p>-DM/2022/00477, New House Farm, Old Ross Road, Llanvetherine to Treadam, Llanvetherine, new gable window, reinstatement of ground floor plank and muntin screen cladding of blockwork annex at site entrance – approved.</p> <p>-DM/2024/00492, Meadow Lea, Church Lane, Llanvetherine, implementation of Condition 1, development shall be begun within 5 years from the date of this permission. (application DM/2020/01776) – approved.</p> <p>-DM/2023/01398, The Croft, Whitecastle Road, Llanvetherine, modification of condition 1 (extend development start date) relating to planning DM/2018/01590 – approved.</p>																															
24	111	<p>Accounts for payment</p> <p>Bank balance as of 30 April 2024 - £7,627.30.</p> <p>The following payments were approved:</p> <table border="1"> <thead> <tr> <th>Chq no</th> <th>Payee</th> <th>Amount</th> <th>Power to pay</th> <th>Budget pot</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>Cross Ash Hall</td> <td>£150.00</td> <td>LGA 1972 s112</td> <td>Admin - hire of venue for meetings</td> </tr> <tr> <td>33</td> <td>HMRC</td> <td>£59.80</td> <td>LGA 1972 s112</td> <td>HMRC</td> </tr> <tr> <td>34</td> <td>Clerk's salary for May 24 plus expenses</td> <td>£754.27</td> <td>LGA 1972 s111</td> <td>Clerk salary, Admin insurance, mileage, and working from home allowance</td> </tr> <tr> <td>35</td> <td>Playworks Invoice 9278</td> <td>£20.00</td> <td>LGA 1972 s112</td> <td>Salary etc payroll management</td> </tr> <tr> <td></td> <td></td> <td>£984.07</td> <td></td> <td></td> </tr> </tbody> </table>	Chq no	Payee	Amount	Power to pay	Budget pot	32	Cross Ash Hall	£150.00	LGA 1972 s112	Admin - hire of venue for meetings	33	HMRC	£59.80	LGA 1972 s112	HMRC	34	Clerk's salary for May 24 plus expenses	£754.27	LGA 1972 s111	Clerk salary, Admin insurance, mileage, and working from home allowance	35	Playworks Invoice 9278	£20.00	LGA 1972 s112	Salary etc payroll management			£984.07			CA
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24	112	<p>One Voice Wales representative</p> <p>-Cllr Dickins to consider being representative.</p>																															

24	113	<p>Annual report</p> <p>-Annual report approved including Chair’s report.</p> <p>-Report to be redesigned for use on website and noticeboards.</p> <p>-Photos from website to be used.</p>	CA
24	114	<p>Clerk’s report</p> <p>-Village Life project – clerk to put Cllr Beaven in touch with VLP to discuss Llanvetherine.</p> <p>-Resident survey to be closed.</p> <p>-Cllr Rockach awaiting information on satellite phone for Skenfrith.</p>	CA
24	115	<p>Other reports</p> <p>-Cllr Rockach met with CADW regarding parking in Skenfrith. A sign for no overnight parking will be put up. No other solution was agreed but there are options for volunteer wardens and notices on the CADW website for busy periods.</p>	
24	116	<p>Correspondence</p> <p>MCC, Jones R, Media Release: Borrowing a laptop as easy as borrowing a library book with Monmouthshire County Council.</p> <p>MCC, Horton H, Monmouthshire Lettings Service.</p> <p>MCC, Touhig C, FW: Listening on 20mph.</p> <p>One Voice Wales, Draft minutes - One Voice Wales Monmouthshire & Newport Area meeting- 18th April 2024.</p> <p>One Voice Wales, Hedgerow Week.</p> <p>One Voice Wales, Launch of New Resources – WEBINAR.</p> <p>Monmouthshire Local Nature Partnership, Spring Newsletter 2024.</p> <p>Cross Ash Village Hall, AGM.</p>	
24	117	<p>Highway matters</p> <p>-Swallow hole in Llanvetherine just over bridge outside social housing, could become dangerous.</p>	CA
24	118	<p>Urgent items (for next meeting)</p> <p>-Final results of resident survey.</p> <p>-Discuss telephone box in Skenfrith as in need of refurbishment.</p>	CA
23	119	<p>Date of next meeting</p> <p>17 June 2024, 7.30pm, Cross Ash village hall.</p>	

Meeting closed 8.55pm